

Terms of the Program

By accepting a scholarship from the TaiwanICDF, you must, for the duration of your period of study in Taiwan :

1. Agree to abide by the laws of the Republic of China (Taiwan).
2. Agree that during your study at your host institute, all matters related to the program will be settled in accordance with the institute's rules and regulations and that your host institute's decision will be final and implemented accordingly.
3. Agree to return to your home country after the completion of the program.
4. Be responsible for all expenses that exceed the amounts and terms stated in the Scope of Scholarship.
5. Agree to repay airfare and living allowances should you decide to drop out of the program without gaining the prior consent of the TaiwanICDF or without providing proof of exceptional circumstances, and you accept that the TaiwanICDF's decision in this matter will be final.

6. Agree that TaiwanICDF has the discretionary right to suspend my monthly allowance from one to three months depending on the seriousness of my misconduct, including but not limited to absence from school, sexual harassment, drunk driving, minor demerits and violation of my host institute regulations.
7. Agree that if you take a temporary leave (outside of Taiwan) that exceeds a period of two consecutive months during a semester, you will not receive any monthly allowance for the time spent outside of Taiwan.
8. Agree that the TaiwanICDF has the right to terminate your scholarship if you:
 - (1)are found engaging in political activities or any form of employment not compliant with the Employment Service Act or other relevant regulations.
 - (2)are found violating the laws of the Republic of China (Taiwan), or have withdrawn from or been expelled by your host institute.
 - (3)have not participated in program orientation or registered for your program in time without reasonable cause.
 - (4)are found to be physically unfit to study in Taiwan due to suffering from any chronic illness during your time in Taiwan, or due to suffering from any preexisting condition that you had not previously declared.

(5)are found to have given an unsatisfactory academic performance¹.

(6)transfer to another field of study.

(7)are found causing reputational damage to Republic of China's (Taiwan) or the TaiwanICDF.

(8)are found recurring misconduct.

9. Certify that the information contained in the physical examination form is genuine and agree that you shall not request reimbursement for hospitalization in case of a chronic illness in Taiwan.

10. Agree to complete the TaiwanICDF online Mandarin courses before departure for Taiwan and embrace Taiwanese culture during your stay in Taiwan.

11. Agree to summarize your completed thesis manuscript for the SCI, EI, A&HCI, SSCI and TSSCI journals or the Journal of International Cooperation (JIC) (*not applicable to undergraduate students).

¹ Academic performance will be considered "unsatisfactory" if you:

- (1) Fail the academic average in any one semester. This means either failing the required standard set by your host institute, or averaging **70** out of 100 or lower for undergraduates or **80** out of 100 or lower for postgraduates (equivalent to the GPA scale conversion of your host institute); in which case, full scholarship will be suspended during the following semester. Should the academic average be achieved during this next semester, the TaiwanICDF will continue the scholarship by request; or
- (2) Fail exactly or more than one-half of all modules that you elect to study across two consecutive semesters; or fail exactly or more than two-thirds of all modules that you elect to study in any one semester. In this case, the full scholarship will be terminated.
- (3) Fail the Master's/Ph.D. Thesis Research or Independent Study component of the program, or related subject; in which case, full scholarship will be suspended during the following semester.

12. Fully agree that matters not included in these terms will be handled in accordance with provisions related to TaiwanICDF scholarship affairs.
13. Agree that the TaiwanICDF and Ministry of Foreign Affairs, Republic of China (Taiwan) reserve the right to use my personally identifiable information which will be under protection of the Personal Data Protection Act of Republic of China (Taiwan) for non-profitable purposes.
14. In case that my family is unable to arrive in Taiwan within 48 hours, the official of my embassy or representative office has my consent to authorize medical emergency care on behalf of me.

Program Advisory

1. Program Application

- (1). Applicants should be nationals of countries with which the ROC has diplomatic relations or developing countries friendly to Taiwan. Any applicant should be neither a Taiwanese national, nor an overseas Taiwanese compatriot.
- (2). All application materials must be submitted to the ROC (Taiwan) Embassy/Consulate (General)/ Representative Office or Taiwan Technical Mission (only for stakeholders participating in TaiwanICDF projects or applicants already under instruction to submit their documents to a Taiwan Technical Mission) in your country. These are the only channels by which you can apply to the TaiwanICDF scholarship program.
- (3). The ROC (Taiwan) Embassy/ Consulate (General)/ Representative Office or Taiwan Technical Mission will make an initial evaluation of your application and verify your credentials.
- (4). After your application has been fully reviewed, the institution will set up an admission committee with the TaiwanICDF and relevant program personnel to determine the status of your application.

(5). Once your application is accepted, the TaiwanICDF will issue you a Letter of Invitation and Acceptance (LOIA) via the ROC (Taiwan) Embassy/ Consulate (General)/ Representative Office or Taiwan Technical Mission. You must sign The Consent Form enclosed in the LOIA under the witness of an official from the ROC (Taiwan) Embassy/ Consulate/ Representative Office or Taiwan Technical Mission to complete the application procedure. Please note that your scholarship will be granted in accordance with the LOIA provided by the ROC (Taiwan) Embassy/Consulate (General)/ Representative Office or Taiwan Technical Mission. Your school acceptance letter serves only as a notice of your admission into the school.

2. Pre-departure

(1). Confirmation of Your Participation in the Program:

Please fax your signed LOIA to the TaiwanICDF from the ROC (Taiwan)Embassy/Consulate (General)/ Representative Office or Taiwan Technical Mission in your country.

(2). Passport:

Please ensure that you have a valid passport (good for at least 24 months before its expiry date) or equivalent travel document. You or your employer should bear any expense incurred for this purpose.

(3). Visa Application:

You must present your LOIA when applying for a Taiwanese visa. When you receive your visa, check to make sure that it is the appropriate one and covers the entire duration of the program in Taiwan. Please note that any visa fees (including for any visas required for travel through other countries) will be borne by you or your employer.

(4). Airfare:

The Taiwan ICDF will arrange and pay for an economy class ticket for the most-direct flight to Taiwan. The ROC (Taiwan) Embassy/ Consulate (General)/Representative Office or Taiwan Technical Mission will inform you of your confirmed flight schedule and give you your ticket. Please keep in touch with this office for further help and advice. Please submit your boarding passes to the program manager at your institute when you arrive in Taiwan.

* No stopover fee available.

(5). Cancellation:

If you have to cancel your participation, please inform the ROC (Taiwan) Embassy/Consulate (General)/ Representative Office or Taiwan Technical Mission as soon as possible.

3. Arrival at Taiwan's International Airport

- (1). Your arrival date and airport should be arranged by the TaiwanICDF (the arrival date will be in the early September). If your arrival is unduly delayed, the TaiwanICDF reserves the right to cancel your participation and flight.

- (2). Upon arrival at Taiwan's International Airport, the representative of TaiwanICDF will take you to your accommodation.

4. Program Period

(1). Orientation:

- A. The TaiwanICDF will arrange an orientation. The purpose of this orientation is to introduce the regulations of the scholarship and Taiwanese customs and culture. Costs will be covered by the TaiwanICDF.
- B. Regardless of your arrival date, you will receive the full amount of the first month's allowance after your arrival, to help cover your settlement expenses.

*Please note: There is no separate relocation allowance.

(2). Temporary Leave:

- A. Your director or program manager should be informed of any travel plans (date, period, location(s), reasons for travel, etc.) during summer or winter vacation. For any travel taking place during a semester, your director or advisor should be informed of and approve your travel plans (date, period, location(s), reasons for travel, etc.), otherwise your living allowance will be suspended according to the number of days you are absent.
- B. If your temporary leave (outside of Taiwan) exceeds a period of two consecutive months during a semester, you will not receive any monthly allowance for the time spent outside of Taiwan.

(3). Health Insurance:

- A. When you arrive in Taiwan, the TaiwanICDF will cover both your medical insurance (up to a premium of NT\$30,000; *life insurance not included) and accidental insurance (up to a premium of NT\$2,000,000). To check details of the coverage, please consult your university and make reference to the contract signed by your university and the insurance company.
- B. Starting from the seventh month of your stay in Taiwan, the TaiwanICDF will fund your enrollment in Taiwan's National Health Insurance Scheme. To see the scope of payments for the scheme, please click [here](#)

(4). Motor Vehicle:

A small number of motor vehicle accidents involving TaiwanICDF students have occurred in recent years. These accidents have hospitalized students and, in some cases, resulted in criminal charges being brought against them. In order to avoid serious accident and legal difficulties, you are requested to:

- A. Hold a valid driver's license;
- B. Hold a valid vehicle registration certificate;
- C. Follow all traffic regulations (e.g. wear helmet);
- D. Hold valid accident insurance, including for third party liability.

For further information about vehicular regulations, please refer to the following website:

- A. <http://www.thb.gov.tw/sites/en/>
- B. <http://english.dot.gov.taipei/>
- C. <https://www.immigration.gov.tw/5475/5478/6928/6940/>
- D. <https://www.mvdis.gov.tw/m3-emv-eng/>

(5). Monitoring Meeting:

The purpose of the monitoring meeting between the TaiwanICDF staff and your director is to understand the progress of your current studies and daily life at the end of each semester. If you have any questions about the scholarship, you may also discuss these with TaiwanICDF staff after the meeting.

(6). Document Authentication:

Please contact the ROC (Taiwan) Embassy/ Consulate (General)/ Representative Office in your country requesting documents to determine whether or not your documents need to be authenticated by the Bureau of Consular Affairs (BOCA), Taiwan. Requirements for authentication are as follows:

- A. Applicants must present original documents certified by a public notary;
- B. Applicants or their agents are required to provide BOCA with a supplementary copy of each document for its records;

C. Applicants or their agents are required to present original identification papers. For further information, please click [here](#)

5. Departure

- (1). Within the given award period, upon confirming your completion of leave procedures and submission of the abridged theses for SCI, EI, A&HCI, SSCI, TSSCI journals or the Journal of International Cooperation (JIC) (*not applicable to undergraduate students).
- (2). For scholarship recipients who successfully graduated before the end of August of the final year of the given award period:
 - A. The TaiwanICDF will provide you with one economy-class, single-trip plane ticket for the most direct flight back to your home country following your graduation.¹
 - B. For a period of continuous work or internship in Taiwan following your graduation, the valid time period of using the aforementioned plane ticket will be within your given award period and up to one year after your given award period (no later than August 31 of the following year).
- (3). Please note that any visa fees (including for any visas required for travel through other countries) will be borne by you or your employer.
- (4). If your final departure date falls on or before the 15th day of the month, you will receive half the allowance for that month.=

1. For Ph.D. program students: For a period of continuous, non-interrupted study, if the completion of a degree program exceeds the given award period (four years) but falls within six years, the TaiwanICDF will still offer the successful graduate a return flight ticket.

TaiwanICDF Alumni Society

The end of the program is the beginning of a new phase for you. After returning to your country, it is the TaiwanICDF's hope that you will:

1. Keep in touch with us and remain in contact with the ROC (Taiwan) Embassy/Consulate (General)/ Representative Office or Taiwan Technical Mission and your school;
2. Put the knowledge and skills you gained to good use in your place of work;
3. Help your organization to disseminate the knowledge you gained through seminars, training programs, discussions, etc;
4. Participate in the activities of the TaiwanICDF Alumni Society in your country. For further information on the TaiwanICDF Alumni Society, please click [here](#)